Assistant Director

The University of Manitoba is a driving force of innovation, discovery and advancement. Our momentum is propelled by our campus community – UM faculty, staff and students whose determination and curiosity shape our world for the better. Our teaching, learning and work environment is uniquely strengthened and enriched by Indigenous perspectives. With two main campuses in Winnipeg, satellite campuses throughout Manitoba, and world-wide research, UM's impact is global.

Discover outstanding employee benefits, experience world-class facilities and join a dynamic community that values reconciliation, sustainability, diversity, and inclusion. We are one of Manitoba's Top Employers and one of Canada's Best Diversity Employers. At the University of Manitoba, what inspires you can change everything.

The opportunity:

The University of Manitoba is looking for an Assistant Director, Operations & Maintenance for the Bannatyne Campus. This position will provide strategic and operational leadership for the delivery of campus facilities, infrastructure, maintenance services, and asset management programs. Responsible for overseeing maintenance operations, workforce planning, labour relations, budget and contract administration, and capital asset planning, the role ensures the safe, reliable, and efficient operation of campus facilities while supporting long-term infrastructure sustainability. The position leads initiatives related to preventive maintenance, operational readiness, emergency preparedness, business continuity, and sustainability, while fostering employee development and operational excellence across diverse teams. As a key member of the Operations & Maintenance leadership team, the Assistant Director collaborates with internal and external stakeholders, supports complex operational decision-making, advances service improvement initiatives, and contributes to the effective stewardship of University resources and facilities.

The qualifications and experience we're looking for:

- Formal education at a Master's Degree level is required, professional development, or certifications in university management, operations management, facilities management, or human resource management are considered assets and support ongoing professional development.
- Professional designation as an Engineer and/or Certified Engineering Technologist in Electrical or Mechanical is required.
- Mechanical or Electrical Engineering or similar background is preferred.
- A minimum of 8 years directly related experience in facilities operations and engineering management with multi-disciplinary teams in a unionized environment is required.
- Demonstrated experience leading multidisciplinary teams in a unionized environment is required.
- Demonstrated project management experience, including stakeholder communication and human resource management is required.

- Experience managing facilities, budgets, financial variance reporting, forecasting, and project costing is required.
- Experience developing resource models and managing performance measures and KPIs within a complex organization.
- Extensive knowledge and experience in facilities management, asset life cycle costing, capital planning, and management of large real estate portfolios are required.
- An acceptable equivalent combination of education and experience may be considered.
- Strong multidisciplinary leadership and team building skills required.
- Strategic and tactical thinking within strong problem-solving capability is required.
- Superior interpersonal, written and verbal communication skills is required.
- Ability to establish effective working relationships with managers, employees, clients, and stakeholders is required.
- Strong organizational, financial, and operational management skills required.
- Ability to plan, organize, direct, coordinate, and manage a complex operation and significant budget.
- Ability to analyze complex problems and develop practical, sustainable solutions is required.
- Ability to develop and implement effective procedures and operational practices is required.
- Ability to interpret and apply policies and collective agreement provisions is required.
- Ability to manage competing priorities and make sound decisions in high-pressure environments is required.
- Satisfactory work record, including satisfactory attendance and punctuality, is required.
- The role will require continual professional development and engagement with associations that promote best practice within the industry
- Involvement of staff in development of solutions and application of continuous improvement methodologies is essential.

Why the University of Manitoba?

Along with being one of Manitoba's top employers, we are proud to provide a collaborative and enriching work environment. In addition to a strong compensation package with a competitive salary, the University provides an exceptional workplace that includes:

- Comprehensive group benefits and pension plan.
- Competitive vacation time.
- Employee and Family Assistance Program.
- A full spectrum of professional development opportunities.

Apply today through the University of Manitoba's recruitment site, UM Careers:
https://viprecprod.ad.umanitoba.ca/DEFAULT.ASPX?REQ_ID=49968

Closing Date: October 5, 2026

Applications will only be accepted if you apply on UM Careers.

The University of Manitoba is committed to the principles of equity, diversity & inclusion and to promoting opportunities in hiring, promotion and tenure (where applicable) for systemically marginalized groups who have been excluded from full participation at the University and the larger community including Indigenous Peoples, women, racialized persons, persons with disabilities and those who identify as 2SLGBTQIA+ (Two Spirit, lesbian, gay, bisexual, trans, questioning, intersex, asexual and other diverse sexual identities).

If you require accommodation supports during the recruitment process, please contact UM.Accommodation@umanitoba.ca or 204-474-7195. Please note this contact information is for accommodation reasons only.

Application materials, including letters of reference, will be handled in accordance with the protection of privacy provisions of *The Freedom of Information and Protection of Privacy Act* (Manitoba). Please note that curriculum vitae will be provided to participating members of the search process.