

## MINUTES

Of the Annual General Meeting of the Certified Technicians and Technologists Association of Manitoba Inc. held at the Canadian Human Rights Museum, Winnipeg, Manitoba, on November 5, 2016 at 1:30 p.m.

**16.AGM.1.1** Mr. Neil Klassen, Chair, called the meeting to order and announced that there is a quorum. (25 excluding students, associates and guests). All members can participate in discussion but only certified members can vote, move or second motions.

**16.AGM.1.2** Mr. Klassen introduced the CTTAM Board of Directors:

Michelle Amigo, Director  
Larry Nasberg, Lay Person  
Gerhard Hoppenheit, Director  
Bob Okabe, Executive Director & Registrar  
Andrew Procca, Director  
Grant Nicol, CCTT President  
Kellie Orr, President Elect  
And Myself, Neil Klassen, your CTTAM President  
Directors David Little, Jeff Leinweber and Nicole Stykalo are absent today.

Mr. Klassen introduced the Administrative Staff: Anita Walcer and Cathy Penner.

**16.AGM 1.3** Introduction of Special Guests

Mr. Klassen introduced special guests.

On behalf of the Engineers Geoscientists Manitoba  
Lindsay Melvin, President, and  
Grant Koropatnick, Executive Director

On behalf of the Association of Consulting Engineering Companies –  
Manitoba  
Allyson Desgroseillers, President, and  
Shirley Tillett, Executive Director

On behalf of Red River College  
Nancy Wheatley, Dean, School of Construction & Engineering  
Technologies  
Shari Bielert, Dept. Chair, Civil Engineering Technology

Life Members in attendance:  
Guy Newman, C.E.T.  
Garry Shapera C.E.T.

Past Presidents:  
Guy Newman, 1971  
Ralph Caldwell, 1976 - 1984  
Larry Drebniski, 1999 – 2000  
Bob Okabe, 2003 – 2004  
Grant Nicol 2013-2014

Past Executive Directors:  
Guy Newman  
Terry Gifford

- 16. AGM.2** Three presentations were made. The first being the recognition of newly designated members, the second honouring long term members and the third awarding a honorary membership to Terry Gifford.
- 16.AGM 2.1** President Klassen and President-Elect Orr presented certificates to the newly designated members in attendance.
- 16.AGM 2.2** CTTAM recognized its long-term members. Mr. Klassen stated that these members are part of the foundation which this Association was built upon and it is indeed an honour to acknowledge their commitment to CTTAM.
- Pins were presented to the 25, 35 & 40 year members.
- 16.AGM 2.3 Moment of Silence**  
The President asked that everyone please rise and observe a moment of silence for those of our members who have passed away since we last met.
- 16.AGM 4.** MOVED by Mr. Neil Klassen and SECONDED by Mr. Andrew Procca that the agenda for the 51st Annual Meeting of the Association be accepted as printed.
- CARRIED**
- 16.AGM.4.1** MOVED by Grant Nicol and SECONDED by Ms. Michelle Amigo, that the Minutes of the 50<sup>th</sup> Annual General Meeting held on November 7, 2015 as provided with the agenda be taken as read and adopted.
- CARRIED**
- 16.AGM.5.1** MOVED by Mr. Grant Nicol and SECONDED by Mr. Gerhard Hoppenheit that the President's Report as provided with the agenda be Received and Accepted.
- CARRIED**

**16.AGM 5.2** MOVED by Mr. Kellie Orr and SECONDED by Ms. Michelle Amigo, that the Executive Director's Report as provided with the agenda be Received and Accepted.

**CARRIED**

**16.AGM 5.3** MOVED by Mr. Gerhard Hoppenheit and SECONDED by Mr. Andrew Procca, that the Registrar's Report as provided with the agenda be Received and Accepted.

**CARRIED**

**16.AGM.5.4** MOVED by Mr. David Shapera and SECONDED by Mr. Gerhard Hoppenheit that the Certification Board's Report as provided with the agenda be Received and Accepted.

**CARRIED**

**16.AGM.5.5** MOVED by Mr. Gerhard Hoppenheit and SECONDED Mr. Kellie Orr that the Panel of Examiner's Report as provided with the agenda be Received and Accepted.

**CARRIED**

**16.AGM.5.6** MOVED by Mr. Andrew Procca and SECONDED by Mr. Kellie Orr that the Public Relations/Professional Development Committee Report as provided with the agenda be Received and Accepted.

**CARRIED**

**16.AGM 5.7** MOVED by Ms. Michelle Amigo and SECONDED by Mr. Andrew Procca, that the Young Leaders Committee Report as provided with the agenda be Received and Accepted.

**CARRIED**

**16.AGM.5.8** MOVED by Mr. Grant Nicol and SECONDED by Mr. Gerhard Hoppenheit, that the CCTT Director's Report as provided with the agenda, be Received and Accepted.

**CARRIED**

**16.AGM. 6.1** MOVED by Mr. Kellie Orr and SECONDED by Mr. Grant Nicol, that the 2015 Financial Statements as prepared by Coubrough Braun, Certified General Accountants as provided with the agenda be Received and Accepted.

**CARRIED**

**16. AGM.6.2** MOVED by Mr. Kellie Orr and SECONDED by Mr. Gerhard Hoppenheit, that the 2017 Budget be Received and Accepted.

**CARRIED**

**16. AGM.6.3** MOVED by Mr. Kellie Orr and SECONDED by Mr. Gerhard Hoppenheit, that the 2017 Schedule of Annual Membership Fees be Received and Accepted.

**CARRIED**

**16.AGM.7.1** MOVED by Mr. Grant Nicol and SECONDED by Mr. David Shapera, that the Nominating Committee Report as provided with the agenda be Received and Accepted, and that the appointments of Dave Little, C.E.T., and Juli-Ann Cox, C.E.T. be affirmed.

**CARRIED**

**16. AGM.7.2** MOVED by Mr. Grant Nicol and SECONDED by Mr. Andrew Procca, that the Nominating Committee for 2017 shall consist of not less than five certified members chaired by the serving past president.

**CARRIED**

The Chair declared that the approved agenda had been completed and adjourned the meeting at 2:05 p.m.



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N. Klassen, C.E.T., Chair



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Cathy Penner, Secretary